Canberra Archery Club - Committee Meeting

Date: 30th July 2016 Meeting commenced: 10:00 am at CAC		**Present:** President: Frances Atkins, Vice President: Andrew Blunden arrived 10:15, Treasurer: Stuart Atkins, Secretary: Melissa Mongan, Recorder: Donna Hurnall, Equipment Officer: Joseph Neville, Target Officer: William Neate, Coaching Coordinator: John Dowden. Astin Darcy, Jason Schuester	
		Apologies: none	
Item	**Speaker**	**Discussion**	**Action**
Previous Meeting Minutes and Actions:			
Approval		Minutes from the previous meeting were tabled Moved to be accepted: William Seconded: John Vote in favour : unanimous	
Matters arising/discussion from previous minutes		• Hopefully everyone corresponded back to Andrew regarding amendments to the shooting calendar • Joseph put order in for equipment needed and all arrived • Tablets up and running with new iscoredtoday • Yass tournament in June– very good turnout. • Bottles arrived, currently stored in the big container – will organise to get some over in the small office, red ones should be stored in office for handicaps	Organise for bottles to store some in the office
Officer Reports:			
President	Frances	• President's shoot in July, just under 30. • Indoor Nationals, 4 members from our club did really well, well done to those archers	

Vice President	Andrew	• Now had 3 handicap shoots – given out the bottles. One coming up next month. • Received amendments to shooting calendar – will post out • 1440s are scheduled as club rounds
Secretary	Mel	• On database now – if committee approves sample letter to members she will begin sending emails out once they are approved by John • Letters and statements have come in – have been placing them in the office • AACT team selection document was sent out to members
Treasurer	Stuart	• Currently $ 117727.30 • CAC normally makes an annual donation to the 106.3 children's party – **Stuart to action** • Need to register school holiday program • Investments still progressing
Recorder	Donna	• Had some medals from 2015 come through from AA (it's all over the place) • Have put in the request for the all gold pins.
Publicity	Greg	• Updated live site • Facebook is going well. • Next thing will be what we want to do for the ACT target
Coaching	John	• Sunday sessions have been going as usual – no problems
Equipment Officer	Joseph	• Massive influx of broken arrows at the school holiday program. • All equipment fixed though
Target Range Officer	William	• Nothing to report
Field Officer	VACANT	• No report – position vacant
General	VACANT	• No report – position vacant

General Business:			
VACANT positions	Frances	• Astin and Jason have expressed an interest in filling committee positions • Stuart described the duties • No other nominations Fran proposed a motion to put Astin in the Field Officer position and Jason in the General Member position. Seconded: Mel Field Officer – unanimous vote in favour General member – unanimous vote in favour • Astin and Jason welcomed to the committee.	
Website	Greg	• Shadow site is live and operational – working off the wix platform. Greg personally owns the domain and the plan, but everything is Canberra archery club generic with the intention of handing it over and opening up the editing rights. • Very easy to use - will be easy to add editors with limited experience • Updated to this year's membership form etc.	• Need to point the current website, plus the archery.com.au to look at the new one. • Emails will still generate and we can save on web management fees. • John to ring and ask about web referral, hopefully by the end of August
Strategic Plan	Stuart	• What do people want to happen in the next year/couple of years? • Run course? Supporting activities? Competitions? Facilities? • Need a building permit – working with sport and rec department, as this is currently a non-approved structure. • Lighting?? For evenings???	• Committee to send thoughts to Mel for collation • Mel to send email to members asking for feedback by end of August • Include link to current plan on the website.
AGM		• Scheduled for 10th of September	• Mel to get info out.

		• 11:30 at the club grounds • Organise a barbeque… • 20% of members - currently at around 160.	• Nominations need to be in by 14 days before the AGM • All committee members will need to provide a written report sent in to the secretary by this date also.
Upcoming events		ACT target – 3rd September • Donna has done up everything for archers diary and just waiting for costing to publish. • Will need volunteers to arrive 7:30 – 8 set up, 10 am start shooting • Working Bee – Saturday 20th 1:30 (line marking, faces, scoresheets) Australia Day • 28th & 29th Jan. Prize money the same. $70 no lunch for both days • Let's make it part of the Matchplay series again if can	• Entry forms – Stuart to do up entries. • Donna will publish live on archers diary • Fran/Stuart to organise list of things to do prior to working bee • Mel to notify members of working bee • Stuart to organise registration with AA • Mel to email regarding matchplay series.
Security		• Issues during the week – photo has been passed on to Tuggeranong • Going to need to enforce that people shut the roller door. • Reminder email to members – close doors, put card visible • Cameras – John has acquired some quotes for getting some better quality cameras. Quote is for 16 cameras. Approx $7000.00 • Currently have 11 cameras. All but 1 record. • Continue to graffiti – so perhaps sending the cabling over so that can record that area as well • John and Stuart to install the cameras and cabling – Astin also has a cabling licence Fran moved a motion to approved the purchase of cameras : In favour: All	• Photo to be passed on to Weston as well • A sign to be made saying "For your and club security please close the roller door at all times" Mel to do. • Mel to send email to members • John to follow through on the purchase of the cameras. • Stuart and John to organise for the installation

Christmas Social		• Scheduled for 4th December after morning session presidents shoot • Come with ideas for fun shoot	• Stuart to change the afternoon with AA • Donna to change on archers diary • Mel to advise members
Beginners Booklet		• Fran has been working hard on the beginners booklet • Quick give around for feedback. • Update security section	
Coaching course		• Scheduled for the 27/28 August – Andrew has contacted AA, and will forward information when it comes through.	
Big Boys Toys		• Contacted by the people organising this event in the ACT, perhaps looking at the demonstration which will be no cost.	• John to contact the people • Let Mel know and then Mel to ask members for volunteers for demonstration
Fun shoot		Had a discussion about different activities people thought of? • Dart boards • Body boards • Quick shoot • Pull the card out. • Scheduled event e.g. Canberra round – but a speed shoot.	• Mel to put together items. And bring to next meeting
Proposal for life membership		• Stuart proposed for acceptance the life membership applications for both Frances Atkins and Paul Smith • Discussion took place and all in agreement for the proposed names.	• Stuart will complete appendix 1 from the constitution and put the application in writing to the secretary. To lodge at AGM.
Meeting closed: 11:40 am Next meeting: on the afternoon of the working bee 20th August			