



Canberra Archery Club - Committee Meeting

Date: 19th December 2015		Present: President: Frances Atkins, Vice President: Andrew Blunden, Treasurer: Stuart Atkins, Secretary: Melissa Mongan, Coaching Coordinator: John Dowden, General Rep: Andy Lindsay, Recorder: Donna Hurnall, Publicity Officer: Greg Cox, Equipment Officer: Joseph Neville, Target Officer: William Neate	
		Apologies: none	
Item	Speaker	Discussion	Action
Previous Meeting Minutes and Actions:			
Approval		Minutes moved to be approved: Frances Seconded: Melissa Vote: unanimous	Minutes approved
Matters arising/discussion from minutes	All	<ul style="list-style-type: none"> Facebook is going well New bows have come; old ones are going to a charity. Bill is now our target range officer and Joseph is equipment officer- thank you Targets have been ordered, received approx. half, rest on their way. Be available in January. Mel has now been elected as the new president for AACT 40 entrants so far for the Australia Day shoot, been no real queries re Matchplay. Donna editing as going. Logo is on score sheets. Christmas party was held after the working bee. 	Collection of office keys from previous committee members. Ensure all committee have access



Officer Reports:			
President	Frances	Hopefully we will get the ACT on side- Mel, Rachel , Stuart, Craig	
Vice President	Andrew	Thank you to the team for the support for running the shoot, the digital scoring went well.	
Secretary	Mel	No report at this stage	
Treasurer	Stuart	Money- \$150000 in bank account Stuart purchased 80cm faces and some of the plastic nails. Questions were raised over how we determine moving money into term deposits.	
Recorder	Donna	Purchased tablets and it went really well, we have some covers need some more.	Perhaps looking at shelf on the target, and Mel to purchase some more pouches, screen protectors.
Publicity	Greg	Website to be flipped over to new site early in 2016 Facebook going well	Greg to cover cost and get invoice to Stuart.
Coaching	John	school holiday program running in January, new bows we are commissioning at the moment, come and try sessions a bit patchy, heat might be keeping people away. Off on the 27th then on again weekend after that	
Equipment Officer	Joseph	Repairs are going well – mostly knocks and fletches.	
Target Range	William	Not a lot to report. Keep looking at new people to attend the club shoot.	Test needs to be run with the clocks in



Officer		Intermediate coaching helps.	January ahead of Australia Day shoot
Field Officer Still VACANT			
General	Andy	No report at this stage	
General Business:			
Wi-Fi access	Frances	<p>Andy McDonald has purchased some equipment that will help with the Wi-Fi access.</p> <p>John has contacted Telstra and TransACT- can have a phone line installed within 3-5 days - ADL, can cost between 50 and 300 to get it installed.</p> <p>Frances put the phone line to a vote. For: 9, Against: 1. Motioned carried</p>	<p>John to organise phone line.</p> <p>Seek support from Andy M to set up the Wi-Fi.</p>
Upcoming events Australia Day	Stuart	<p>Target faces have been bought and there should be ample supply for the tournament as well as target pins.</p> <p>Cool room has been ordered, and Stuart asked Les to organise the porta loos.</p> <p>Working Bee - scheduled for 9th January, To do list:</p> <ul style="list-style-type: none"> • Remark shooting line • Bricks for distance markers need to be swept and repainted. • Test clocks and lights, think about layout, fan out on each side • Audit tents and shade cloths/marquees. • Refurb the box targets with the new targets • Number scorers for target during match play (check and audit) 	<p>Ask Andy to install things on that working bee</p> <p>Need to buy bucket loads of tape, paint, etc. to complete the actions at working bee.</p>



		<ul style="list-style-type: none"> • Remove rubbish • Whipper snipper around bricks and spectator stands • Tidy up PA system cables • Maintenance of stands • Taping of all target faces <p>Still to complete before tournament:</p> <ul style="list-style-type: none"> • Shade mesh around the DOS • Run a Matchplay practice, possibly on the 10th January after our working bee. • Bright coloured number cards for matchplay - laminate • Leader board • Print score sheets, and Matchplay score sheets • Water stock up • Afternoon tea, • Check height requirement for faces, • Medals, print labels • Work out cash prizes for Matchplay 	
Mural	Donna	<p>Looked at mural proposals, looking at putting bows across the middle, back of shirts – using current shirt style</p> <p>Stylised ink packed - price seems cheap? Is there any pre work that needs to be done?</p>	<p>Donna to contact - ask about the breakdown of costs, redistribute updated version</p> <p>Stuart to contact sport and rec department to get approval.</p>
Welcome Pack	Frances	<p>What are our thoughts? What do we want to go on? Discussion took place. Items brainstormed were List of websites, list of rounds we shoot, what their membership entitles them to, details about archer's diary, club shirt order form, club badge, pen with club name on it.</p>	<p>Francis to do a sample – seek out price for pens.</p>



Strategic Plan	Stuart	Strategic plan was tabled for discussion, main item is to close in the clubhouse, need plans and then take for grant. We need to nut out general concept of what we want, John pointed out about the signage problems, is it possible to move them? Also can we put one further down?	Stuart and John to get permission for signage, look at both sides, No date suggested for the design element but committee asked to think about it.
Club calendar	Andrew	<p>Proposed new rounds for novice shooters (Those with a rating of less than 20).</p> <ul style="list-style-type: none"> • "South well" 72 arrows @20m • "Lyneham" 90 arrows – 5 ends @25m, 20m, 15m • "Brindabella" 120 arrows – 5 ends @25m, 20m, 15m, 10m <p>Voted for introduction of new rounds. All agreed – carried.</p> <p>Proposed calendar for January/February</p> <p>Voted for the implementation of calendar. All agreed – carried.</p> <p>Andrew also proposed a club handicap shoot, 3rd Sunday of even months. Allocated Round based on Rating.</p> <ul style="list-style-type: none"> • <20 Sht Junior Canberra Round • >20, <30 = Jnr Canberra Round • >30, <40 = Sht Canberra Round • >40 = Canberra Round <p>Voted for introduction of Club Handicap Rounds – All agreed – carried.</p>	<p>Calendar to be posted on wall.</p> <p>Will email out to committee.</p>
Bows	Stuart	Griffith is closing their indoor - do we want to get the genesis bows, and the arrows. 100-150 more information needed before purchasing.	Stuart to find out more details. Potential political things happening at Griffith.



Facebook	Frances	President advised committee to stay off riot act – asking for best archery places in Canberra. Some members have done themselves, but do not want to start issues between clubs.	
Meeting closed: 1:43pm			
Next meeting to touch base regarding Australia Day shoot and to do list at 12pm on the 9th January after working bee.			








Attachment 1: Current Bank Balances



[View Tips](#)

Stuart Atkins, 667941

Date: 18/12/2015

	S1 - Access Savings Account Acc 03416969	\$15,246.54 Current Balance \$15,246.54
	INV - Community - 6 Mth Acc 123043155	\$9,145.18
	INV - Community -12 Mth Acc 123003537	\$12,557.71
	INV - Community -12 Mth Acc 123034274	\$37,957.81
	INV - Community -12 Mth Acc 123062531	\$32,105.69